

VASF^{AA} Membership Committee Meeting
Friday, February 17, 2006

Attendees: Michael Poma, Angela Long, Suzanne Anghelloni, Dawn Brown, Leslie Thomas, Tammy Chaloux, Sylvia Blizzard, Kim Glaser, Keith Wellings

Agenda:

1. Conference Registration: Sylvia will coordinate time slots for conference registration. Registration will be in the foyer with Avemere Room as conference headquarters. Exact location to be determined. Working to get colored name badges to distinguish vendors from members. Dawn is looking for the colored paper.
2. New Member Orientation/New Member Breakfast: Jennifer, Leslie and Angie will be coordinators for this event. We will have a more formal presentation than previous years. Plan is to show how VASF^{AA} can support them in addition to fellow staff members being a mentor. A few ideas of what can be done; provide a website resource card (IFAP, SASF^{AA}, etc), VASF^{AA} contact card, group picture, giveaway.)
3. New member buttons: We will continue New Member buttons this year in place of a new member board. Buttons are being designed by USA Funds as they are sponsors this year. Michael asked committee members to have find someone to create a generic new member button.
4. Spring Networking Reception: Kim Glaser is looking for a location for Spring Networking Reception. She is looking at location in Newport News and Norfolk. Hope is to have a location on eastern part of state for members from beach to attend. Looking for end of March, early April date.
5. New Member/Mentor Reception: This reception will be Tuesday evening before final banquet. Jennifer Hulvey is coordinator of this event. Invitations need to go to mentors and new members. Also need to look at mentor role and find mentors who will work with new members.
6. Membership gift: Looked at coaster, desk caddy and mouse pad. Decided to pursue business card portfolio. Michael is working with Api Source to find one that holds one or two cards. Committee wanted something small enough to place in bag.