

VASFAA

BOARD - COMMISSIONER - COMMITTEE PLANS & REPORT FORM

Committee: New Century Educational Endowment Fund, President's Council

Commissioner/Board Position: Keith Wellings/Treasurer-Elect

Year (e.g., 2005-06): 2007-08

Committee Members:

Brad Barnett - Chair

Additional Members: Kerrie Roth, Erik Melis, Bobby Clemmer, and Keith Wellings

Standard Goal 1: Review/approve/award/reject applications from the membership for New Century awards.

Objective 1

Distribute applications to committee members for review/approval/rejection.

Status Reports of Objective 1 *(Please report your progress toward achieving the stated goals – this is where the committee provides updates to the Board, including any suggestions or modifications to the goal and/or the Strategic Plan):*

Date: 11/6/07

Report: One New Century proposal was received on 10/30/07 from Southern Virginia University. This will be distributed to the committee for review.

Date: 1/24/08

Report: Three New Century proposals have been received and approved. Mary Gore was approved to attend the SASFAA Annual Conference; Sheila Nelson-Hensley was approved to send someone from her office to the SASFAA NAOW; Margaret Murphy was approved to send someone from her office to the SASFAA NAOW. No other proposals have been received.

Date: _____

Report: _____

Objective 2

Execute funding to membership if funding is approved.

Status Reports of Objective 2 *(Please report your progress toward achieving the stated goals – this is where the committee provides updates to the Board, including any suggestions or modifications to the goal and/or the Strategic Plan):*

Date: 11/6/07

Report: It has been confirmed with the VASFAA Treasurer-Elect that there are \$11,855.85 in New Century Funds that can be awarded. All applicable rules regarding the awarding of these funds will be followed.

Date: 1/24/08

Report: No other information to report at this time.

Objective 3

Perform follow-up to any approved funding to evaluate results where appropriate.

Status Reports of Objective 3 (Please report your progress toward achieving the stated goals – this is where the committee provides updates to the Board, including any suggestions or modifications to the goal and/or the Strategic Plan):

Date: 11/6/07

Report: Not applicable at this time.

Date: 1/24/08

Report: Zita Barree will work with each New Century recipient to ensure they receive their grant money at the appropriate time.

Standard Goal 2: Advertise availability of funding to the membership.

Objective 1

Use newsletter to advertise availability.

Status Reports of Objective 1 (Please report your progress toward achieving the stated goals – this is where the committee provides updates to the Board, including any suggestions or modifications to the goal and/or the Strategic Plan):

Date: 11/6/07

Report: An article was submitted and published in the fall edition of the VASFAA Voice.

Date: 1/24/08

Report: Articles were submitted to the VASFAA Voice Newsletter Editor for inclusion in the Winter and Spring editions of the VASFAA Voice. These newsletters have not been posted to the VASFAA website at this time.

Date: _____

Report: _____

Objective 2

Advertise at VASFAA fall functions (i.e. Leadership conference.)

Status Reports of Objective 2 (Please report your progress toward achieving the stated goals – this is where the committee provides updates to the Board, including any suggestions or modifications to the goal and/or the Strategic Plan):

Date: 11/6/07

Report: Advertising has not taken place at any particular VASFAA events. However, advertisements for the New Century Fund and requests for proposals were submitted to the VASFAA listserv on 9/17/07 and 10/17/07

Date: 1/24/08 _____

Report: A request for submissions was sent to the VASFAA listserv on 11/20/07 by a prior Buddy Award recipient

Date: _____

Report: _____

Standard Goal 3: Establish standard goals, membership standards and an operations calendar for the VASFAA Policies and Procedures.

Objective 1

Chair to write goals/calendar for committee and board review/approval.

Status Reports of Objective 1 *(Please report your progress toward achieving the stated goals – this is where the committee provides updates to the Board, including any suggestions or modifications to the goal and/or the Strategic Plan):*

Date: 11/6/07 _____

Report: Goals were given to the chair by the VASFAA Treasurer-Elect. This report will be forwarded to all committee members so they can view the goals. Additionally, the VASFAA P&P outlines the activities of this committee, and the committee members have been asked to review that section of the P&P to familiarize themselves with it.

Date: 1/24/08 _____

Report: No additional information to report at this time.

Date: _____

Report: _____

BUDGET

<u>Item</u> (Broad general categories)	<u>Cost</u>
None requested	
_____	_____
_____	_____
_____	_____

Board Approved Amount: \$ _____

Date: _____

(Use separate sheet if necessary.)