

## **Non-Conference Training**

**Minutes/Report:**

**DATE:** April 22, 2010 - Conference Preparation

**LOCATION:** Webex Online Meeting

**ATTENDEES:** Tamy Garofano, Renee Peterson, Michelle Jordal, Liza Bruce, Karen Schinabeck, Stephanie Clements, Shannon O'Leary, Pam Rambo

**GUEST(S):**

**MINUTES STATUS:** Complete

The Non-Conference Training Committee met online via Webex on April 22, 2010 at 10:00 am to discuss final adjustments to the New Aid Officer Workshop agenda and confirm presenters.

Presenters at NAOW on May 23 will be:

Tarik Boyd, ECPI

Michelle Jordal, ECPI

Renee Peterson, TNCC

Norma Ferki, TCC

Pam Rambo, Consultant

Tamy Garofano, TGSLC

Stephanie Clements, VT

Cheryl Jones, Access

The NAOW agenda will follow the instruction topics presented in 2009 plus a leadership topic and a training tips topic. Presenters are revising the 2009 slides and creating new slides for new information. As in 2009, one slide show will be used divided by topical areas.

The VASFAA Board may visit at lunchtime to welcome attendees.

Box lunches have been ordered and 23 people are registered for the workshop to date.

**NEXT MEETING:** May 17, 2010

**MEETING ADJOURNED:** 10:45 am

**SUBMITTED BY:** Pam Rambo

**POSTED BY:** Pamela T Rambo