

VASFAA

BOARD - COMMISSIONER - COMMITTEE PLANS & REPORT FORM

(Add additional objectives and status reports as needed)

Committee: Secondary Schools

Commissioner/Board Position: Keith Wellings/Rep-at-Large Organizational Services

Year (e.g., 2005-06): 2005-06

Committee Members:

Sheila Nelson-Hensley (Patrick County Education Foundation) - Chair

Barbara Mann (ACCESS)

Hiede Felder (ACCESS)

Pam Turner (ACCESS)

Anita Aymer (Ft. Chiswell High School)

Patricia Redwood

Standard Goal 1: Facilitate high school events to provide financial aid awareness information to Virginia residents. (Strategic Plan Reference: Section 4.5 B (3,4))

Objective 1 (*HOW the committee plans to achieve the stated goal*): Conduct approximately 12 guidance counselor workshops around the state.

Status Reports of Objective 1 (*Please report your progress toward achieving the stated goals – this is where the committee provides updates to the Board, including any suggestions or modifications to the goal and/or the Strategic Plan*):

Date: We will conduct our **first meeting in Mid-August.**

Report: _____

Date: 1/31/06

Report: I am pleased to report that we offered 13 Guidance Counselor Workshops during November and December 2005. I am still receiving survey data and reimbursement forms, so I plan to submit a more detailed report in the near future. I am also pleased to report that we were under-budget. Complete details will be forthcoming in the next few weeks.

Date: _____

Report: _____

Objective 2 (*HOW the committee plans to achieve the stated goal*): We will contact colleagues around the state to secure workshop sites and presenters.

Status Reports of Objective 2 (Please report your progress toward achieving the stated goals – this is where the committee provides updates to the Board, including any suggestions or modifications to the goal and/or the Strategic Plan):

Date: We will conduct our **first meeting in Mid-August.**

Report: _____

Date: 1/31/06

Report: _____ See Report Under Objective #1 above for Same Date.

Date: _____

Report: _____

Standard Goal 2: Ensure awareness activities are made available to all regions of Virginia. (Strategic Plan Reference: Section 4.5 B (3,4))

Objective 1 (HOW the committee plans to achieve the stated goal): Based on the 2004-05 schedule, we will target areas that appear to have been missed.

Status Reports of Objective 1 (Please report your progress toward achieving the stated goals – this is where the committee provides updates to the Board, including any suggestions or modifications to the goal and/or the Strategic Plan):

Date: We will conduct our **first meeting in Mid-August.**

Report: _____

Date: 1/31/06

Report: _____ See Report Under Objective #1 above for Same Date.

Date: _____

Report: _____

Objective 2 (HOW the committee plans to achieve the stated goal): _____

Status Reports of Objective 2 (Please report your progress toward achieving the stated goals – this is where the committee provides updates to the Board, including any suggestions or modifications to the goal and/or the Strategic Plan):

Date: 1/31/06

Report: See Report Under Objective #1 above for Same Date.

Date: _____

Report: _____

Date: _____

Report: _____

BUDGET

<u>Item</u> <i>(Broad general categories)</i>	<u>Cost</u>
Travel for Meetings (mileage, meals & lodging)	\$1000
Printing & Duplicating	\$500
Postage	\$400
Refreshments/Lunch	\$2100

Board Approved Amount: \$ 4,000

Date: July 25, 2005

(Use separate sheet if necessary.)