

# VASFAA

## **BOARD - COMMISSIONER - COMMITTEE PLANS & REPORT FORM**

(Add additional objectives and status reports as needed)

**Committee:** Sector Committee

**Commissioner/Board Position:** Erik Melis/President-Elect

**Year (e.g., 2005-06):** 2005-06

**Committee Members:**

N/A

**Standard Goal 1:** Serve as the liaison to the Executive Board by coordinating sector meetings during conferences and formally reporting sector issues or concerns to the Board for action. [Strategic Plan 4.5A (1)]

**Objective 1 (HOW the committee plans to achieve the stated goal):** Will select sector facilitators for each VASFAA sector for the annual conference.

**Status Reports of Objective 1** (Please report your progress toward achieving the stated goals – this is where the committee provides updates to the Board, including any suggestions or modifications to the goal and/or the Strategic Plan):

**Date:** 08-12-2005  
**Report:** No status to report

**Date:** 11-03-2005  
**Report:** No status to report

**Date:** 01-23-2006  
**Report:** working on trying to identify sector coordinators for the annual conference

**Objective 2 (HOW the committee plans to achieve the stated goal):** Will work with the Conference Committee chair for 2006-2007 to arrange for facilities for sector meetings at VASFAA annual conference

**Status Reports of Objective 2** (Please report your progress toward achieving the stated goals – this is where the committee provides updates to the Board, including any suggestions or modifications to the goal and/or the Strategic Plan):

Date: 08-12-2005  
Report: No status to report

Date: 11-03-2005  
Report: No status to report

Date: 01-23-2006  
Report: Will be contacting the Conference Chair shortly for space arrangements for the Sector Meetings at the conference

**Standard Goal 2:**

**Objective 1** (*HOW the committee plans to achieve the stated goal*): \_\_\_\_\_

**Status Reports of Objective 1** (*Please report your progress toward achieving the stated goals – this is where the committee provides updates to the Board, including any suggestions or modifications to the goal and/or the Strategic Plan*):

Date: \_\_\_\_\_  
Report: \_\_\_\_\_

Date: \_\_\_\_\_  
Report: \_\_\_\_\_

Date: \_\_\_\_\_  
Report: \_\_\_\_\_

**Objective 2** (*HOW the committee plans to achieve the stated goal*): \_\_\_\_\_

**Status Reports of Objective 2** (*Please report your progress toward achieving the stated goals – this is where the committee provides updates to the Board, including any suggestions or modifications to the goal and/or the Strategic Plan*):

Date: \_\_\_\_\_  
Report: \_\_\_\_\_

Date: \_\_\_\_\_

Report: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_  
Report: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Objective 3 (HOW the committee plans to achieve the stated goal): \_\_\_\_\_  
\_\_\_\_\_

**Status Reports of Objective 2** (Please report your progress toward achieving the stated goals – this is where the committee provides updates to the Board, including any suggestions or modifications to the goal and/or the Strategic Plan):

Date: \_\_\_\_\_  
Report: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_  
Report: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_  
Report: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

	<u>BUDGET</u>	
<u>Item</u> (Broad general categories)		<u>Cost</u>
_____		_____
_____		_____
_____		_____
_____		_____

Board Approved Amount: \$ \_\_\_\_\_ 0  
Date: \_\_\_\_\_ 6/15/2005  
(Use separate sheet if necessary.)