

## VASF AA

### **BOARD - COMMISSIONER - COMMITTEE PLANS & REPORT FORM**

(Add additional objectives and status reports as needed)

**Committee:** Sector Committee

**Commissioner/Board Position:** Brenda Burke/ President Elect

**Year (e.g., 2005-06):** 2007-2008

**Committee Members:** N/A

**Standard Goal 1:** Serve as liaison to the Executive Board by coordinating sector meetings during conferences and formally reporting sector issues or concerns to the Board for action. [Strategic Plan 4.5A (1)]

**Objective 1** (*HOW the committee plans to achieve the stated goal*): Will select facilitators for each VASF AA sector for the annual conference.

**Status Reports of Objective 1** (*Please report your progress toward achieving the stated goals – this is where the committee provides updates to the Board, including any suggestions or modifications to the goal and/or the Strategic Plan*):

**Date:** 11/7/2007

**Report:** nothing to report at this time.

**Date:** 1/28/08

**Report:** Nothing to report at this time.

**Date:** 5/17/08

**Report:** Have all 7 sector moderators assigned for sector meetings at conference. Put email to listserv asking for concerns and received a very limited response. 4 sectors will need to choose SCHEV liaison representatives during their meetings.

**Objective 2** (*HOW the committee plans to achieve the stated goal*):

**Status Reports of Objective 2** (*Please report your progress toward achieving the stated goals – this is where the committee provides updates to the Board, including any suggestions or modifications to the goal and/or the Strategic Plan*):

**Date:**

**Report:**

**Date:**

**Report:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Report:** \_\_\_\_\_

**Standard Goal 2: (Strategic Plan Reference: Section 4.6 A (2,3))**

**Objective 1** (HOW the committee plans to achieve the stated goal): Provide timely information to business partners. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Status Reports of Objective 1** (Please report your progress toward achieving the stated goals – this is where the committee provides updates to the Board, including any suggestions or modifications to the goal and/or the Strategic Plan):

**Date:** \_\_\_\_\_

**Report:** . \_\_\_\_\_

**Date:** \_\_\_\_\_

**Report:.** \_\_\_\_\_  
\_\_\_\_\_

**Date:** \_ \_

**Report**

**Objective 2** (HOW the committee plans to achieve the stated goal): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Status Reports of Objective 2** (Please report your progress toward achieving the stated goals – this is where the committee provides updates to the Board, including any suggestions or modifications to the goal and/or the Strategic Plan):

**Date:** \_\_\_\_\_

**Report:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Date:** \_\_\_\_\_

**Report:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Date:** \_\_\_\_\_

**Report:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**BUDGET**

**Item** (Broad general categories)

**Cost**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Board Approved Amount:**

**Date:** \_\_\_\_\_

*(Use separate sheet if necessary.)*