

VASFAA

BOARD - COMMISSIONER - COMMITTEE PLANS & REPORT FORM

(Add additional objectives and status reports as needed)

Committee: Site Selection Committee

Commissioner/Board Position: Heather Hollandsworth, VASFAA Pres.-Elect

Year (e.g., 2008-09): 2009-10

Committee Members:

Heather Hollandsworth

Michael Morgan

Shannon O'Leary

Michael Poma

Vera Riddick

Hope Jackson

Standard Goal 1: Utilizing appropriate resources, make recommendations to the Executive Board on potential conference sites and act as liaison between the Board, Conference Committee Chair and the hotel to facilitate an acceptable contract [Strategic Plan 4.5A (3), 4.6A (1)]

Objective 1 (*HOW the committee plans to achieve the stated goal*): **Will work with selected conference chairs for 2009-10 to begin examining possible sites for future conferences or in the event that the Board votes to go back to multiple conferences per year.**

Status Reports of Objective 1 (*Please report your progress toward achieving the stated goals – this is where the committee provides updates to the Board, including any suggestions or modifications to the goal and/or the Strategic Plan*):

Date: June, 2009

Report: Review of possible areas has taken place and is currently on-going. Sites have been identified in Richmond and Hope Jackson has visited many.

Date: August, 2009

Report: Site Selection Committee plans to meet to visit possible sites and compare costs. A n informal presentation will be made at the fall board meeting to review possible sites and where we plan to be in 2010.

Date:

Report:

Date:

Report:

Objective 2 (*HOW the committee plans to achieve the stated goal*): **Will work with selected conference chairs for 2008-09 to begin examining possible sites for winter VASFAA Board Meeting.**

Status Reports of Objective 2 *(Please report your progress toward achieving the stated goals – this is where the committee provides updates to the Board, including any suggestions or modifications to the goal and/or the Strategic Plan):*

Date: August, 2009

Report: Will be looking into areas for winter meeting. Am considering Mariners Landing at Smith Mountain Lake or 10-11 conference site.

Date:

Report: _____

Date:

Report

Date:

Report:

<u>Item</u> <i>(Broad general categories)</i>	<u>BUDGET</u>	<u>Cost</u>
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