

VASFAA

BOARD - COMMISSIONER - COMMITTEE PLANS & REPORT FORM

(Add additional objectives and status reports as needed)

Committee: Strategic Planning Committee

Commissioner/Board Position: Erik Melis

Year (e.g., 2005-06): 2005-06

Committee Members:

J. Vern Fairchilds, Bridgewater College – Chair
Leter Daku, Virginia Tech, Tim Golden, VMI, Karen Bucher, Lord Fairfax CC, Erik Melis,
George Mason University

Standard Goal 1: Promote components of the current Strategic Plan through Board, Committee Chair and membership actions. . [Strategic Plan 1.0, 2.0, 3.0, 4.1A (2,4), 4.1C (1-4)]

Objective 1 (*HOW the committee plans to achieve the stated goal*): **Provide analysis of data provided by standing committees which interface with Strategic Plan 4.5a (1-4) Professional Development. Committees: Diversity, Electronic Services, Membership, Newsletter, Site Selection, Training, Sector, Awareness.**

Status Reports of Objective 1 (*Please report your progress toward achieving the stated goals – this is where the committee provides updates to the Board, including any suggestions or modifications to the goal and/or the Strategic Plan*):

Date: 08-15-2005

Report: Our committee last year spent a lot of time and energy in getting the committee goals to to match up with the Strategic Plan. My thought was to take this year and focus upon one particular goal of the strategic plan and I have chosen Professional Development. Next, I decided to identify the various committees which interfaced with Professional Development. Certain committees will have more interaction than others and some not at all. The Strategic Planning Committee might find a particular committee requires extensive research and analysis and becomes the focal point of our analysis.

Date: 10/28/2005

Report: I can confirm that Tim Golden from VMI and Karen Bucher from Lord Fairfax have agreed to join the Strategic Planning Committee which has not met as of October 28. I plan to attend the VASFAA Leadership Symposium and see that the VASFAA Board is meeting earlier on Monday morning. I am comfortable with 5 committee members . I would like to have a copy of the of the goals and objectives for each committee. Could I pick up a set at the conference? Does it already exist on line ? If so, please direct me because I am not even a low tech survivor which is probably evident in my struggle to make this electronic update. I am thinking of having our first committee meeting in December or early January. A second meeting would probably take place in March or early April.

Date: 01/17/06

Report: The Strategic Planning Committee will hold its first meeting on February 22, 2006 at Bridgewater College from 10:00 am until 2:00 pm. We will review committee reports submitted to date to evaluate how they have interfaced with Professional Development. _____

Objective 2 (*HOW the committee plans to achieve the stated goal*): **Provide analysis of data provided by standing committees which interface with Strategic Plan 4.5b (1-4) Professional Development. Committees: Conference, Diversity, Electronic Services, Secondary School Relations, Awareness.** _____

Status Reports of Objective 2 (*Please report your progress toward achieving the stated goals – this is where the committee provides updates to the Board, including any suggestions or modifications to the goal and/or the Strategic Plan*):

Date: 08-15-2005

Report: See status for objective 1 above

Date: 10/28/2005

Report: Hoping to get the committee goals and objectives to review at our first meeting to establish what kind of analysis can be readily done and what might take additional work for a complete report.

Date: 1/17/2005

Report: At our February 22 meeting we will review committee reports as of that date to evaluate interfacing with professional development

Objective 3 (*HOW the committee plans to achieve the stated goal*): **Provide analysis of data provided by standing committees which interface with Strategic Plan 4.5c (1-4) Professional Development. Committees: Conference, Federal Relations, State Relations, Training.** _____

Status Reports of Objective 2 (*Please report your progress toward achieving the stated goals – this is where the committee provides updates to the Board, including any suggestions or modifications to the goal and/or the Strategic Plan*):

Date: 08-15-2005

Report: See status for objective 1 above

Date: 1/17/2006

Report: Will review at our February 22 meeting.

Date: _____

Report: _____

Standard Goal 2: Evaluate annually the established goals and objectives of committees and standard goals to ensure that they support the current Strategic Plan and report incongruencies to the Board. [Strategic Plan 4.4A (1), 5.0A (1-3)]

Objective 1 (*HOW the committee plans to achieve the stated goal*): **Prepare a status report for the Professional Development Component of Strategic Plan.**_____

Status Reports of Objective 1 (*Please report your progress toward achieving the stated goals – this is where the committee provides updates to the Board, including any suggestions or modifications to the goal and/or the Strategic Plan*):

Date: 08-15-2005

Report: No status to report

Date: 10/28/05

Report: No status to report

Date: 1/17/2006

Report: No status to report

Objective 2 (*HOW the committee plans to achieve the stated goal*): **Prepare a report of perceived gaps in the current Strategic Plan in relationship to 2005-2006 committee objectives.**_____

Status Reports of Objective 2 (*Please report your progress toward achieving the stated goals – this is where the committee provides updates to the Board, including any suggestions or modifications to the goal and/or the Strategic Plan*):

Date: 08-15/2005

Report: No status to report

Date: 10/28/2005

Report: No status to report

Date: 1/17/2006

Report: No status to report _____

Objective 3 (HOW the committee plans to achieve the stated goal): _____

Status Reports of Objective 2 (Please report your progress toward achieving the stated goals – this is where the committee provides updates to the Board, including any suggestions or modifications to the goal and/or the Strategic Plan):

Date: _____

Report: _____

Date: _____

Report: _____

Date: _____

Report: _____

BUDGET

Item (Broad general categories)

Cost

<u>Item</u> (Broad general categories)	<u>Cost</u>
_____	_____
_____	_____
_____	_____
_____	_____

Board Approved Amount: \$ 250.00

Date: 6/15/2005

(Use separate sheet if necessary.)