

VASFAA

BOARD - COMMISSIONER - COMMITTEE PLANS & REPORT FORM

(Add additional objectives and status reports as needed)

Committee: Strategic Planning Committee

Commissioner/Board Position: Pat Kelly – President Elect

Year (e.g., 2005-06): 2006-07

Committee Members:

Leter Daku, Virginia Tech – Chair
Delores Bright, Old Dominion University
Karen Bucher, Lord Fairfax Community College
J Vern Fairchilds Jr, Bridgewater College
Timothy Golden, Virginia Military Institute

Standard Goal 1: Promote components of the current Strategic Plan through Board, Committee Chair and membership actions. . [Strategic Plan 1.0, 2.0, 3.0, 4.1A (2,4), 4.1C (1-4)]

Objective 1 (*HOW the committee plans to achieve the stated goal*):

Assess the standing committees' objectives and their corresponding activities during 2006-2007 as related to the Strategic Plan 4.5a (1-4) Professional Development. [Committees to be assessed: Diversity, Electronic Services, Membership, Newsletter, Site Selection, Training, Sector, Awareness]

Status Reports of Objective 1 (*Please report your progress toward achieving the stated goals – this is where the committee provides updates to the Board, including any suggestions or modifications to the goal and/or the Strategic Plan*):

Date: 10-12-2006

Report:

Last year, the Strategic Planning committee initiated an evaluation of standing committees' objectives, which interface with the professional development component of the Strategic Plan. Some preliminary data were collected and analyzed. However, the data collected were incomplete partly due to the timing of work related to each committee as the year proceeded. The assessment process for this year will make use of the last year data and will include a survey of the current committee chairs on this year activities as related to professional development issues. Therefore, for the most part, the objectives for this year follow the same line as last year in order to complete this important assessment project. However, a new dimension has been added to this project and that is the professionalism value. We need to examine how each activity during the 2006-2007 year and beyond can be structured to best meet the needs of our profession. But professionalism is not an end in itself. It serves a great purpose. It makes us, the financial aid officers, be the best we can be to provide a quality service to most important customers we serve: our students.

As of October 10, 2006, the strategic planning team includes Delores Bright, Old Dominion University; Karen Bucher, Lord Fairfax Community College; J Vern Fairchilds

Jr, Bridgewater College; and Timothy Golden, Virginia Military Institute. Because of the limited budget, during the Board meeting in May 2006, it was planned that the first committee meeting take place in Williamsburg, VA while attending VASFAA Leadership Symposium. However, so far only Pat Kelly, J. Vern Fairchilds, and I have confirmed participation in this Symposium. Under these circumstances, the first committee meeting most likely will take place in the form of a conference call in November. The details of this virtual meeting will be worked out while Pat, Vern, and I meet in Williamsburg next week. A second meeting would probably take place next year in March or early April. Last May, I asked for an increase in this year's SP committee budget. A \$250 budget is not enough even for one meeting given the dispersed location of the committee members. I would appreciate a positive response to this request.

Date: _____

Report: _____

Objective 2 (*HOW the committee plans to achieve the stated goal*):

Assess the standing committees' objectives and their corresponding activities during 2006-2007 as related to the Strategic Plan 4.5b (1-4) Professional Development. [Committees to be assessed: Conference, Diversity, Electronic Services, Secondary School Relations, Awareness]

Status Reports of Objective 2 (*Please report your progress toward achieving the stated goals – this is where the committee provides updates to the Board, including any suggestions or modifications to the goal and/or the Strategic Plan*):

Date: 10-12-2006

Report: See status for objective 1

Date: _____

Report: _____

Objective 3 (*HOW the committee plans to achieve the stated goal*):

Assess the standing committees' objectives and their corresponding activities during 2006-2007 as related to the Strategic Plan 4.5c (1-4) Professional Development. [Committees to be assessed: Conference, Federal Relations, State Relations, Training]

Status Reports of Objective 3 (*Please report your progress toward achieving the stated goals – this is where the committee provides updates to the Board, including any suggestions or modifications to the goal and/or the Strategic Plan*):

Date: 10-12-2006

Report: See status for objective 1

Date: _____

Report: _____

Standard Goal 2: Evaluate annually the established goals and objectives of committees and standard goals to ensure that they support the current Strategic Plan and report incongruencies to the Board. [Strategic Plan 4.4A (1), 5.0A (1-3)]

Objective 1 (HOW the committee plans to achieve the stated goal):

Prepare a status report about how the VASFAA standing committees' current year activities contribute toward enhancing the Professionalism value and the Professional Development component of the Strategic Plan.

Status Reports of Objective 1 (Please report your progress toward achieving the stated goals – this is where the committee provides updates to the Board, including any suggestions or modifications to the goal and/or the Strategic Plan):

Date: 10-12-2006

Report: No status to report

Date: _____

Report: _____

Objective 2 (HOW the committee plans to achieve the stated goal):

Prepare a report on perceived gaps between the 2006-2007 committee objectives and the current Strategic Plan.

Status Reports of Objective 2 (Please report your progress toward achieving the stated goals – this is where the committee provides updates to the Board, including any suggestions or modifications to the goal and/or the Strategic Plan):

Date: 10-12-2006

Report: No status to report

Date: _____

Report: _____

	<u>BUDGET</u>	
<u>Item</u> (Broad general categories)		<u>Cost</u>
_____		_____
_____		_____
_____		_____
_____		_____

Board Approved Amount: \$250
Date: May 22, 2006
(Use separate sheet if necessary.)