

VASFAA

BOARD - COMMISSIONER - COMMITTEE PLANS & REPORT FORM

(Add additional objectives and status reports as needed)

Committee: President

Commissioner/Board Position: Brad Barnett/President

Year (e.g., 2005-06): 2005-06

Committee Members:

N/A

Standard Goal 1: Promote VASFAA's Vision, Mission and Purposes. (Strategic Plan Reference: Section 1.0, 2.0, and 3.0)

Objective 1 (*HOW the committee plans to achieve the stated goal*): Communicate with VASFAA members throughout the year via listserv, newsletter articles, phone calls, meetings, e-mails, in person, and other appropriate method to meet this goal.

Status Reports of Objective 1 (*Please report your progress toward achieving the stated goals – this is where the committee provides updates to the Board, including any suggestions or modifications to the goal and/or the Strategic Plan*):

Date: 8/19/05

Report: As this report, I have sent several e-mail messages to the Executive Board and committee chairs regarding VASFAA issues of policy and process, as well "thanks" for all of their hard work and commitment. I also e-mailed the committee volunteers following the retreat thanking them for their volunteerism. Additionally, I submitted an article for the Summer 2005 edition of the newsletter, and have had several individual e-mail and phone conversations with committee chairs focusing on topics such as membership, web site updates, conference, training, and public relations. Many of these conversations focused on planning the year's activities.

Date: _____

Report: _____

Date: _____

Report: _____

Objective 2 (*HOW the committee plans to achieve the stated goal*): Represent VASFAA on the SASFAA Executive Board.

Status Reports of Objective 2 (*Please report your progress toward achieving the stated goals – this is where the committee provides updates to the Board, including any suggestions or modifications to the goal and/or the Strategic Plan*):

Date: 8/19/05

Report: I attended the June SASFAA Transition Retreat and July SASFAA Executive Board Meeting. The transition retreat was a learning process for me as the 2004-05 Board transition out and the 2005-06 Board transition in. Much was accomplished at the July meeting, including approving a balanced budget for SASFAA, reviewing the format of the Long Range Planning Committee Retreat to take place in November and that will focus on the "state of SASFAA," communicating with the other eight SASFAA states regarding things going on within their associations, and reporting to the Board on behalf of VASFAA. I sent an e-mail to the VASFAA membership summarizing some of the activities that occurred during the meeting.

Date: _____

Report: _____

Date: _____

Report: _____

Standard Goal 2: Lead the Association by providing opportunities for professional educational growth for the membership and awareness of financial aid awareness opportunities for students. (Strategic Plan Reference: Section 1.0, 2.0, 4.1 A (3), and 4.5 A (1-4))

Objective 1 *(HOW the committee plans to achieve the stated goal):* Work with appropriate VASFAA committees to ensure quality professional development opportunities are afforded to the membership.

Status Reports of Objective 1 *(Please report your progress toward achieving the stated goals – this is where the committee provides updates to the Board, including any suggestions or modifications to the goal and/or the Strategic Plan):*

Date: 8/19/05

Report: I continue to communicate with the Conference and Training Committee Chairs regarding planning for the May 2005 conference. I have sent an e-mail to the Support Staff Training Chair and Commissioner regarding workshops offered by that committee. Lastly, I have had discussions with Experienced Aid Officer's Committee Chair to plan the Fall 2005 Leadership Symposium.

Date: _____

Report: _____

Date: _____

Report: _____

Objective 2 *(HOW the committee plans to achieve the stated goal):* Communicate with the Executive Board and committee chairs to identify future leaders of the association.

Status Reports of Objective 2 *(Please report your progress toward achieving the stated goals – this is where the committee provides updates to the Board, including any suggestions or modifications to the goal and/or the Strategic Plan):*

Date: 8/19/05

Report: This continues to be a topic of discussion, but no formal action has taken place in this reporting period other than encouraging participation of new members on committees, as well as discussing possible candidates for future office with the Past President as he begins his search for a 2006-07 slate of candidates.

Date: _____

Report: _____

Date: _____

Report: _____

BUDGET

<u>Item</u> <i>(Broad general categories)</i>	<u>Cost</u>
Primarily travel for VASFAA and SASFAA activities	\$4,500
_____	_____
_____	_____
_____	_____

Board Approved Amount: \$4,500

Date: 6/8/05

(Use separate sheet if necessary.)