I. Opening:
Pat Kelly called to order the meeting via email on July 12, 2007 at 10:00 a.m.

II. Quorum –
A quorum was established with the following present: Zita Barree, Bill Wendle, Brenda Burke, Michael Poma, Erik Melis, Sheila Nelson-Hensley and Vera Riddick.

III. It was established by President Kelly that the meeting was called to approve the contract for the 0708 Conference site; the Marriott Hotel Newport News, VA.

IV. It was motioned by Zita and seconded by Bill that we would approve the contract for the 0708 conference site; the motion was approved and accepted.

V. The meeting was then adjourned.