

VASFAA Board Meeting – Conference Call
Wednesday, March 11, 2020
Topic: 2020-21 Executive Board Slate of Candidates

Attendees: Elayne Peloquin, Scott Morrison, Mayra Vazquez, Joan Zanders, Brad Scaggs, Tina Russell, Ashley Reich, Sherika Charity, Marc Vernon

Board meeting called to order at 3:07pm by President, Brad Scaggs.

A quorum was established at this time.

- Motion made by Ashley Reich to go into executive session. Motion was seconded by Scott Morrison. All in favor. No one opposed. Motion carried.
- The Board went into executive session at 3:09pm to discuss the approval of the slate of candidates.
- Joan Zanders made a motion to close the executive session. Motion was seconded by Marc Vernon. All in favor. No one opposed. Motion carried.
- Executive session closed at 3:34pm.

Discussion:

Brad Scaggs indicated that as an association, we may be faced with having to make one of the biggest decisions made in the last 10 years. We have to consider the impact of COVID-19 and decide on whether or not to have the VASFAA Annual Conference. Brad has been in contact with other association presidents, all of them were in discussions and holding on any decisions at this time. North Carolina, Tennessee and Kentucky will be making decisions in the next few weeks.

We have an impossibility clause and have reached out to the hotel in case we make the decision to cancel. The conference chairs are discussing our options for cancelling or postponing and the potential impact.

- March 20th - 75% cancellation
- After would be 100% cancellation, \$51,000 paying for the meals and a percentage of the rooms

Brad Scaggs asked that we keep this on our radar and make ourselves available for a phone call next week. Brad will reach out to the health department.

We will need to come up with a statement one way or another to the membership and make determinations about refunds.

Joan Zanders commented that this is exactly why we have a reserve in preparation for a circumstance like this beyond our control.

Brad is scheduled to have a call with Biz Daniel and Tawanna French to check on our insurance policy to see if we have anything for cancelled events. Call will take place mid-day, on Monday.

Contract reads in general language that gives leeway. Requires a written notice within 10 days of identifying the need to cancel. So far, they have been willing to work with us.

Group discussed the conversations and decisions taking place at various campuses in response to COVID-19.

Joan Zanders made a motion to adjourn the meeting at 3:49pm. Motion was seconded by Sherika Charity. All in favor. No one opposed. Motion carries.