

**VASFAA Electronic Board Meeting
May 27, 2020**

Attendees: Brad Scaggs, Joan Zanders; Mayra Vazquez, Elayne Peloquin; Tawana French, Marc Vernon, Sherika Charity, Scott Morrison

Meeting Structure: Zoom Call

Board meeting was called to order at 1:32pm by President, Brad Scaggs.

Sherika Charity spoke with Wintergreen Resort and said we can push back or transition our transition retreat to the end of June or could still have the meeting at the scheduled date. They have never closed but they do have limited menu options.

We have to do the transition retreat before July 1. If we push it back, would more people be able to come or should we keep it as scheduled? We could break it up into blocks of time if we have to do the whole thing virtually.

Brad Scaggs said South Carolina is having theirs at the end of June. Georgia is doing theirs at the end of June as well but may do a blended transition due to travel concerns. SASFAA cancelled theirs which was supposed to be the week after ours. Their transition is a much larger group. They are moving forward with a virtual plan.

Wintergreen Resort food service is starting back June 11-12. It is a central location so we would all be traveling about the same amount.

We are still on the hook for the hotel but may not be for the food due to their limited food services.

Tawana French asked if there is something in the by-laws that would allow us due to a natural disaster to push back our meeting. Brad Scaggs said, unfortunately not. Tawana is asking if we could pay the funds now but have them give us a credit towards next year's board retreat and do this year's electronically.

Brad indicated that he would prefer something in person to get the full effect of the transition. He is asking if we can limit the number of attendees. Tawana says that whether it was early June or end of June, she would not be going as she would not feel comfortable. Joan Zanders agreed and said she would also likely not attend in person.

Sherika is just trying to determine who is willing and able to come. Joan is afraid we are making decisions on that rather than whether or not it is safe. Sherika is going to look into pushing back our reservation for the space for a future event but we must have the transition retreat prior to July 1.

Regardless of what we do, it will not change the budget for this year. Just might be a slightly reduced cost for next year if we were to reserve the space for another event.

\$3,708 housing costs that we are on the hook for in the contract and \$678 in lunch costs.

Tina Russell asked if it would be possible to have a bare bones transition meeting virtually to meet the requirements for the by-laws and P&P but push back the in person retreat for the full experience with networking and team building/training.

Budget needs to be done by the transition. We would also have to plan to go to the bank. Tawana is going to make a call to Wells Fargo to find out what can be done.

Meeting adjourned at 2:05pm.