

Dear VASFAA Members:

The General Assembly gave SCHEV a directive to work with institutions to create some award letter commonalities that will be used by all public and private institutions who receive state financial aid funds. You have probably heard Lee Andes with SCHEV discuss this at various VASFAA events.

Lee has been working with a group of financial aid officers from public and private institutions to craft some language for this new award letter policy. The group has reached the conclusion of their work, and we are sharing the results with you. The directive given to SCHEV included:

Compliance with policies must be completed for the 2020-21 award letters. A sample of a compliant award letter must be submitted to SCHEV for review prior to utilization of 2020-21 award letters.

Even though this will not be implemented until 2020-21, the time to make any changes to the recommended policy is now. The *Award Letter Policies and Guidance Brochure* has not been approved yet, as it's simply the working group's recommendations. However, the final version must be wrapped up in October. This means our time is short if we want to make changes.

Please review the *Award Letter Policies and Guidance Brochure* and let me know if you have any questions or concerns by close of business on **Tuesday, September 25th**.

As a member of this working group and co-chair of the VASFAA Government Relations Committee, I will work with Lee and the group to bring your items up for discussion. At this point, the working group has concluded our work unless there are other issues brought up by the membership in response to this post.

Thanks!

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